

22nd August, 2012

Dear Member

As you will know by now Brookfield has reopened on schedule following the redevelopment of the Courts, Floodlighting and the external environment generally.

The final part of this work was the installation of an electronic system for access control to the grounds and within the building and for the operation of the Floodlights.

Your Brookfield Card

Attached to this letter you will find a card with your name and membership number on the back. This card is unique to you and you will need to bring it with you to Brookfield **at all times** so as to gain access and use the floodlights. If you lose your card there will be a significant charge to replace it. As many people do not bring their wallet or bag with them to the Club we have arranged for re-sealable vinyl card covers to be available and these can be collected if you want one from the Bar.

The system will go live on Monday 27th August and you will need your card with you from that date to access the Club and operate the Floodlights

Accessing the Club

There will be magnetic locks on the

- new pedestrian security gate
- main door
- Bar door
- Kitchen door
- Ladies Changing
- Gents Changing

To access any of these rooms when they are not open for an event or match, you will need to hold your card within a few millimetres of the “reader” that you will see on the outside of each of these gates/doors. You will then have 5 seconds to open the gate/door when the light turns green from red. On the side of each door there is a white release button that you must press to leave the room within 5 seconds. On the pedestrian security gate the release button to exit is a few metres down the walkway for security reasons.

Senior and Pavilion members will now be able to access the Bar and Kitchen at times when there is no Committee member present. Please respect this by ensuring that these rooms are locked, that is closed over, when you leave them again.

Male members will not have access to the Ladies Changing and vice versa except for those who open and lock the premises and members of staff.

Please Turn Over

Operating the Floodlights

Your card will operate the “readers” on each of the Floodlight controls now placed in the Hallway in much the same way as it operates the doors. Each swipe of your card within a few millimetres of the reader will light the chosen court for 30 minutes at a cost of €2. (This is a provisional charge agreed by the Committee but only reflects a 33.33% increase whereas the amount of power consumed has risen by 66.66%.)

You can add another 30 minutes with another swipe of your card etc. When you are on court a flashing orange light nearest your court at the pathway end will show you when you have 5 minutes left on your lights. (A muted buzzer will also sound in the hall for 60 seconds to alert the next person due on court.) This will give either you a chance to top up the meter with another swipe of your card or the next person due on court can swipe the meter before the lights go off. (This is important as the new metal halide lamps do not have a “hot re-strike” function like the old sodium lamps had. If you fail to swipe the reader within the time, the lights will go out and will not light for 15 minutes.)

We know this is new to Brookfield but I assure that it has been in place in many clubs for years and is not rocket science.

Putting your Card in credit to use the Floodlights

Your unique Brookfield Card has the facility for a “purse” which you will have to keep in credit in order to use the Floodlights. There will be two methods for putting money on your card but only one will be available initially.

In the same way as you had to buy tokens you will have to come to the office upstairs and pay directly for the credit and this will be put on your card and you can then operate the lighting meters. Please call or text me on 087 256 4128 and we can arrange to meet at a mutually agreeable time. During the Club Championships starting on Monday 10th September I will try and be available for a period of time from 7:30 p.m. each evening.

If you have existing tokens these will be credited at the value at which they were purchased to your card in the same way. All tokens must be credited by 30th September.

This is obviously an administratively time consuming method and within a few weeks we will inform you of how to credit your “purse” via a simple link from the Brookfield website. Members will be encouraged to use this method from then whenever possible.

You will be able to check your balance at the Bar any time it is open from 27th August.

Extensions to the System

There are a number of additional applications for which the software will be used over time. We will be using it to communicate with members. Members will be able to update their own information such as addresses and contact numbers. It will be used for bookings for social events and in conjunction with tournament software to accept entries tennis events. You will be informed of all these developments as they come on line.

James Brewster

